

Nebraska Council of Regions (NCOR)

Minutes

January 28, 2011 - 10:00 a.m.

Lincoln/Lancaster County Health Department Training Center – 3140 N Street – Lincoln Nebraska

Opening comments

1. Roll Call, Open Meetings Law information – Welcome Kevin Garvin to NCOR

First	Last	Org	Attendance
Mark	Conrey	DouglasCo.911Center	x
Kevin	Garvin	Cedar County EMA	x
Pat	Gerdes	Region 15 Emergency Management Agency	x
Jim	Gerweck	Richardson Co. Emerg. Management	x
Tim	Hofbauer	Columbus/Platte Co Emr. Management	x
Darrin	Lewis	Buffalo County Emergency Management	
Pete	Peterson	Keith County Emergency Management	x
Ray	Richards	Scottsbluff Co. 911 Director	x
Thomas	Schwarten	Nebraska State Patrol	x
Dave	Webb	NE Public Power District	x

2. Minutes – December 10, 2010

Tim Hofbauer made a motion to approve the minutes from the Dec. 10, 2010 NCOR meeting. Pat Gerdes seconded the motion; the motion passed by consensus.

Discussion Items

1. Report on January 11, 2011 meeting with NCOR Committee, NEMA, OCIO and Lt. Governor Sheehy – Pete Peterson, Chair

In December, representatives from the NCOR Committee, NEMA, and the OCIO met with Lt. Governor Sheehy to discuss progress of projects and coordination of work with state agencies. NCOR will now coordinate work with a subcommittee of the Nebraska Information Technology Commission (NITC), an advisory group to the Governor and Legislature on information technology in Nebraska. NCOR will need to select representatives to serve on the NITC.

2. Regional Interoperability Network Project Update – Mark Higgins, CSI

No changes have been made in the Panhandle pilot-project design; the engineering review in the pilot area is near complete. Some potential tower issues with redundancy and tower robustness are being reviewed. The OCIO will navigate discussions with NET for use of their towers. Viaero asked NEMA for a list of potential towers, but regions will need to complete their own negotiations with Viaero towers. If new towers need to be constructed, CSI will provide advice on construction specifications.

3. Mutual Aid Project Update

South Central Region – Pat Gerdes: The South Central region met with state representatives to finalize the pilot project. The project is awaiting EHP approval. Buffalo County will be part of the pilot project but will use their Motorola system. Seven sites will include Raven boxes to interface sites to each other.

Tri-County Region – Mark Conrey: The next Tri-County Meeting is Feb. 11, 2011. A meeting will be set between the Nebraska State Patrol and Sarpy County. Mark Conrey will meet with Washington County and Fremont to finalize the northern boundary; he will meet with Motorola to assist in design parameters. Motorola will provide a final design. The final design will then be sent to NEMA.

Report on January 11, 2011 meeting with Motorola, Raven and Interop Solutions/Paraclete -- Pete Peterson: On January 11, 2011, there was a meeting with representatives from Motorola, Raven, Interop Solutions (Paraclete), NEMA representatives, and NCOR Representatives. They discussed the interconnectivity between systems using Raven and/or Paraclete. Work in the two regions, South Central and Tri-county, was prioritized

4. TICP/SCIP Revision Project Update – Bob Eastwood, NEMA

Four TICPs are complete, and four should be complete by February 15. NEMA is working with the Public Policy Center to develop and include common language in the TICPs; this common language will be shared with the regions. The SCIP will be updated after the TICPs. A request for technical assistance has been made to the Office of Emergency Communications (OEC).

Jim Lundstead, OEC: Goal Two of the National Communications Plan requires states to submit a report to demonstrate response-level communications capabilities within one hour of an event. The SCIP implementation process to the OEC provides a web-based tool that may be completed by Feb. 1, 2011. Webinars will be provided to assist in the SCIP process. Targeted training can be done with the Interop Coordinator or the Regions as needed.

5. SOP/MOU Development Project Update – Mark DeKraai, PPC

A draft of the Mutual Aid Standard Operating Procedures (SOPs) was reviewed after comments were received. Any further changes should be sent to Janell Walther. The SOPs will be voted for approval at the next NCOR meeting. Inclusion of SOPs for a moving incident was discussed. The committee should consider creating a smaller, field operation guide for the SOPs to increase distribution. It is important to gather input from fire rescue, law enforcement, and other first responder agencies. Mike Jeffres, OCIO, will prepare a definition for “mobile” to include in the SOPs.

6. 2010 NCOR Report to Governor – Mark DeKraai, PPC

A draft of the NCOR 2010 Annual Report was presented for review. The report includes what NCOR is; what milestones NCOR has achieved; challenges to NCOR; and recommendations for 2011. Members should review the annual report by February 18 to submit changes and suggestions.

7. Governance/Network Subcommittee Report from January 20, 2011 meeting – Tim Hofbauer

Tim Hofbauer chaired a meeting with the key players of the Nebraska Regional Interoperability Network (NRIN) that will now be a Subcommittee. A flowchart was prepared regarding the management and

governance structure of NRIN. License holder recommendations for the NRIN equipment were also discussed; the license holders will be required to protect the frequencies and monitor documents. The NRIN Subcommittee recommended having the State hold the license. The cost estimate for each license is \$100.00 per 10-year license or about \$45,000 total.

Action Items

1. MOU \$2,979,878 of 2010 SHSGP Funds to NEMA specifically for use to pay costs of the Regional Interoperability Network Project

It is proposed that future Homeland Security Grant Funding be used specifically for the networking / microwave project and mutual aid project (equipment and services). NCOR is required to spend 27.9% of funding on Law Enforcement Communications, and the networking project meets those qualifications.

Tim Hofbauer made a motion to authorize the MOU to NEMA for \$2,979,878 of 2010 SHSGP Funds to specifically for use to pay costs of the Regional Interoperability Network Project. Ray Richards seconded the motion; the motion passed by consensus.

2. MOU \$356,500 of 2010 IECGP Funds to NEMA for PPC, regional training and planning support

The University of Nebraska Public Policy Center uses the IECGP Funds from NEMA for planning components including support for the Regional Interoperability Network Project, development of Mutual Aid Standard Operating Procedures, assistance to the PET Regions, support of NCOR and NWIN, coordinating communications regarding mutual aid and NRIN, and development of an inclusive process for investment justifications. The Public Policy Center bills back to NEMA for the projects based on expenditures.

Darrin Lewis made a motion to approve the MOU for \$356,500 of 2010 IECGP Funds to NEMA for the University of Nebraska Public Policy Center for regional training and planning support. Pat Gerdes seconded the motion; the motion passed by consensus.

3. Regional Interoperability Network Project FCC Licensing

Mark Conrey made a motion for the State of Nebraska to hold the license for the network project. Tim Hofbauer seconded the motion; the motion passed by consensus.

The state will determine which agency will be the holder of the license for the network project.

4. Final Design of Pilot Network Project – Panhandle/North Central Region

This action item is deferred to the next NCOR meeting.

5. Recommendation concerning Nera vs. Ceragon Radios for Network Project

CSI equipment provider, Nera Company, was purchased by Ceragon. At this time both product lines are moving forward. A change of equipment will require new EHPs and may require some other adjustments, but will not change the base cost.

Mark Conrey made a motion that NCOR will support CSI if CSI finds it necessary to use Ceragon radios rather than NERA radios, and such a recommendation will be made to NEMA. Tim Hofbauer seconded the motion; the motion passes by consensus.

6. Formation of Committee to work with NITC for Network usage and Marketing

A subcommittee is needed to develop possibilities of public safety and governmental uses for our planned high speed wireless network connecting all dispatch centers (and in most cases, all courthouses) together. Additionally, this group will be asked to develop strategies and implement marketing programs to increase awareness and “buy in” for the project. This group will be working with a subcommittee of the NITC (Nebraska Infrastructure Technology Commission). We will need a local representative of law enforcement, fire, emergency medical, emergency management, 911, public works as well as a city and county elected official representative. Ideally, the representative would have a statewide interest (i.e. present or past state association chair/president.) Please submit suggested names to Pete Peterson by Wednesday, February 2.

7. Formation of Committee on development of Governance and Management of Network

A subcommittee will be tasked with development of plans for the governance of the network both regionally and statewide. Additionally, this group will explore the management of the network and maintenance/monitoring planning. Please submit suggested names to Tim Hofbauer by Wednesday, February 2.

8. NCOR Board Member Terms

Four representatives will be appointed at this time. They include representatives from: Northeast, North Central, Tri-County, and South Central. Pat Foust has been re-elected to serve on NCOR for the Northeast Region, but Kevin Garvin will serve as a temporary stand-in. North Central re-appointed Pete Peterson. Tri-County will vote on the reappointment or appointment of a representative on Feb. 11. South Central has appointed a new representative, Larry Thoren, Hastings Police Chief. The four remaining regions will appoint representatives next year.

Information/Reports

1. NEMA – Al Berndt

NEMA is working on a process for effective utilization of PSIC funding to move forward with design build and implementation. Al Berndt will meet with the Materiel Division, so CSI can move forward on the regional design. NEMA will coordinate the process to determine the agency that will hold the license and the pay the license fee. Regions will meet with state agencies to sign off on the design by CSI.

2. University of Nebraska PPC – Denise Bulling

The Public Policy Center has prepared a NCOR online bulletin board for members to discuss lessons learned and project discussions. Login and passwords were distributed to NCOR members. Larry Dix, NACO, will assist in preparing a series of webinars about the projects for stakeholders, local officials, and emergency managers. More information on the webinars will be shared at the next NCOR Meeting. The Public Policy Center will also prepare a brief NCOR Newsletter which will include information that NCOR representatives can share with local officials. The Public Policy Center will assist with the Investment Justification process this year. Suggestions for the process this year can be sent to Mark DeKraai.

3. OCIO – Mike Jeffres

No update.

4. NCOR representatives to N-WIN

The N-WIN Council had a video conference with Wyoming to learn about their interoperability project with other states. N-WIN is working on a funding model to share with agencies. There is interest in resource sharing and cost sharing.

Comments

1. Member comments
2. Public comments

Next Meeting – The next meeting will be held Feb. 24, 2011 at 1:30 PM, location TBD.